

# SHARON MORDECAI

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Pragmatic, focused, and inspirational **teacher dedicated to quality education** and sharing a passion for the English language. Sensitive to socio-cultural differences, foster students' educational growth and achievement through the proven ability to:

- Create a classroom atmosphere conducive to a productive learning experience.
- Integrate real-world experience / stimulating activities to enhance learning.
- Modify teaching approach to accommodate diverse learning styles.
- Apply proven ESL methods to effect fluency, accuracy, appropriateness and authenticity.
- Celebrate student accomplishment with positive feedback.

**Teaching Goal:** Ensure that students will skillfully communicate in English—comprehend and express their needs both in business and in casual conversation. Promote students' confidence with native English speakers and to become conscious that language is not only words, but it is a part of overall communication and interaction between peoples.

## RELATED EXPERIENCE

Lanakila Outrigger Canoe Club (Nonprofit Competitive Sports Team) 2010 – Present

### COACH / TRAINER

Offer leadership and direction to adult club members, teaching technical sport skills, building safety awareness and teamwork, good sportsmanship while inspiring a winning attitude.

- Encourage and guide team to optimum levels of performance in competitions up/down southern California coast and Hawaii, ensuring a positive sporting experience.
- Orchestrate events / competitions for as many as 24 athletes, exercising diplomacy, discretion, and effective communications to resolve problems, and promote team image.

English Parks (Private Language School), Torrance, CA 7/2019 – 3/2020

### ESL TUTOR

Plan and develop customized content for ESL tutoring program, working strictly with adult intermediate English language learners (currently Japanese immigrants).

- Assess students' needs and prepare unique lesson plans in reading, writing, listening and speaking English with special attention to vocabulary, grammar, phonology and slang / idioms.
- Integrate -- content including real-world current events and culture, as well as practice tools and exercises to reinforce learning and enhance speaking fluency.
- Measure progress with increased confidence in conversation with native speakers.

YMCA Community Center, Torrance, CA 7/2018 – 3/2020

### ESL TUTOR

Provide a safe English language learning environment for classes of adults speaking many native languages, including Chinese, Spanish, Russian, and Portuguese—CEFR levels A2 to B1 and B2.

- Create lesson plans, use grammar workbooks, realia materials and numerous self-study guides to cultivate and enrich the learning experience, active exploration, and practical application.
- Modify teaching methods to accommodate diverse learning styles, enjoying classes of enthusiastic and dedicated students.

Kinecta Federal Credit Union, Manhattan Beach, CA

2016 – 2017

**TRAINER / ECOMMERCE SPECIALIST**

Created and introduced technology training materials and job tools to enhance staff skills and productivity, achieving both individual and organizational improvement to meet needs and goals of the ever-changing workplace.

- Increased staff value—efficiency and productivity—by increasing their ability to update their own department webpages.
- Conducted root cause analyses of recurring issues, implementing viable and sustainable solutions.

Disneyland Hotel and Resort, Anaheim, CA

Prior

**FRONT DESK LEAD / RESORT AMBASSADOR / NEW-HIRE TRAINER**

Offered new-hire orientation, welcoming staff from all hotel departments, both guest-facing and non-guest-facing to make them aware of expectations, Disney-brand behavior, policies and procedures and culture.

- Lectured instructions to diverse groups of ~30 in 8-hour classroom sessions, using PowerPoint presentations and standardized / scripted training materials, as well as on-site walking tours, to develop valued employees.
- Reduced ramp up time and maximized performance / job satisfaction, inspiring positive attitude and high morale among staff.

**OTHER EXPERIENCE**

**Web Administrator**, Charming Charlie, Culver City, CA

2013 – 2016

**WEB PRODUCER / CONTRACTOR**, Disney Interactive Media Group (DIMG) Los Angeles, CA 2010 – 2012

**EDUCATION**

**ESL Instructor**

**TEFL Training / WASC Accreditation**

- TEFL 120 hour Certificate – TEFL I to I <https://www.i-to-i.com/> – **OFQUAL regulated qualification**
- CBEST California Basic Education Skills Test
- TEFL Certificate 160-hour – California State University, Long Beach
  - **WASC Accreditation** (Western Association of Schools and Colleges)
  - Tutored college bound ESL students in classroom settings, addressing English vocabulary, grammar, writing, and reading

**Business**

- **MBA** – Master of Business Administration, University of Phoenix, California
- **BS** – BACHELOR OF SCIENCE, BUSINESS MARKETING, California State University, Long Beach